

## USD 307 ELL-SALINE PERSONAL DEVICE/CELL PHONE POLICY

According to Kansas House Bill 2299, students are prohibited from using or accessing personal electronic communication devices during the school day. Devices are required to be turned off and stored in an inaccessible location. The law defines personal electronic communication devices to include cell phones, tablets, computers, smart watches, wireless headphones/earbuds, text-messaging devices and similar wireless communication devices not issued by the school. The law defines the school day as the entire time from the start of school until dismissal, including classrooms, lunch, recess and passing periods. The School District is not responsible for loss or damage to personal devices.

At Ell-Saline this means that no personal communication devices will be allowed from 8:15 a.m. to 3:40 p.m. Students will be expected to turn off their personal devices and put their personal communication devices in the assigned locations by 8:15 a.m. each day. Elementary Students will be expected to place their personal communication devices in their backpacks and placed at their assigned location in their classroom and MSHS Students will be expected to place their personal communication devices in their assigned school locker and locked with a school provided lock. Students may leave their phones in their vehicle or at home during the day. During the school day students will not be allowed to get into their backpacks or lockers. The exception would be when students are checked out by their parents through the school office to leave the property and when students are leaving the school for school activities. Use of personal devices during school trips will be at the discretion of the teacher, coach or sponsor.

Students traveling to and from off-campus learning (e.g. Salina Tech; Internships; Job Shadowing) may have their personal devices/cell phones upon leaving school property.

Exceptions to the above policy:

- A student may be permitted to use a personal electronic communication device during the school day under the following circumstances.
  - Any student may use a personal electronic communication device during the school day if it is the intervention of last resort such that there is no other reasonable alternative option available for such student, and the use is either:
    - Required for the implementation of a student's IEP or 504 plan; or
    - Approved by a licensed physician as a medical necessity to support the health or well-being of the student.

Students violating the personal device/cell phone policy will be addressed in the following manner:

**First Offense:** The device will be confiscated and the student will be assigned a detention. Parents will be notified. The student may pick up the device from the office prior to leaving the school at the end of the day.

**Second Offense:** The device will be confiscated and the student will receive one day of Out-of-School Suspension the following day. The parent will be required to pick up the device from the school office.

**Third Offense:** The device will be confiscated and the student will receive three days of Out-of-School Suspension beginning the following day. The parent will be required to pick up the device from the office.

**Additional Offenses** will warrant a meeting with the student, parents/guardians, counselor and principal. The student's teacher(s) may participate in this meeting as determined by the principal. Students will be placed on a Behavior Contract to address the repetitive non-compliance/failure to comply issue.